

## POSITION DESCRIPTION

### POSITION IDENTIFICATION

<b>Location:</b>	<b>BPMRI Busselton Health Study Centre 18 West St, BUSSELTON, WA</b>
<b>Position Title:</b>	<b>Research Assistant</b>
<b>FTE Salary:</b>	<b>Pro Rata \$63,744 FTE (salary packaging benefits available)</b>
<b>Rostered hours:</b>	<b>0.8 FTE – 60 hours per fortnight Monday to Friday 07:45 am to 14:45 pm</b>
<b>Supervisor Title:</b>	<b>BPMRI Busselton Health Study Centre Director</b>

### ROLE STATEMENT

The appointees will be multi-skilled team players conducting a range of medical research tests and respiratory assessments at the BPMRI's Busselton Health Study Centre. The Busselton Respiratory Study is a large cross-sectional survey of 3000 adults living in the City of Busselton aged 18 years and older. Commencing in January 2020 the survey will run until 2023 and collect detailed measures on lung function and health variables to help medical researchers better define and understand airway diseases such as asthma and chronic obstructive lung disease (COPD).

This position suits nursing or science graduates with excellent interpersonal and technical skills. A friendly and patient disposition and the ability to strictly adhere to study protocols are essential in this role. Full training in all techniques will be provided.

### KEY RESPONSIBILITIES

To collect medical research data by administering a range of tests according to standard study protocols (Daily), these include:

- Body measurements (height, weight, waist, hip and neck)
- Blood pressure measurements (automated)
- Lung function and volume assessments (spirometry, hypertonic saline challenges, sputum induction and DLCO, MBW, eNO, FOT)
- Skin prick testing (SPT) to common aero-allergens
- Phlebotomy and the collection and handling of biological specimens (whole blood, serum, plasma, sputum)

To maintain accurate data entry and confidentiality of research records (Daily)

To conduct participant interviews, administer questionnaires and check for completeness, assist with recruitment of study participants (Regularly).

To maintain laboratory equipment, stocks and reagents (Regularly)

Other duties to support BPMRI research, promotional, community engagement and administrative activities as directed (Occasionally).

**SPECIFIC WORK CAPABILITIES (SELECTION CRITERIA): (Minimum requirements to perform the duties of the position, e.g. Certificate of Secondary Education).**

- 1) Bachelor of Science, Nursing or equivalent in a health, science or related discipline / or previous experience in an epidemiological or community health program, or in a laboratory or hospital-based environment
- 2) Excellent interpersonal and personal communication skills and the ability to work within a team
- 3) Demonstrated familiarity with laboratory techniques including phlebotomy and willingness to learn and master new techniques
- 4) High level of competency in operating computers and software programs
- 5) Demonstrated ability to, or willingness to strictly adhere to established study protocols, quality control and the conduct of the quality control activities and attention to detail
- 6) Strong work ethic and demonstrated time-management skills. This position requires guiding multiple participants through a structured study visit/protocol daily.
- 7) Demonstrated ability to relate well to staff and the public at all levels and commitment to maintain and foster the principles of the BPMRI's Busselton Health Study and its' relationship with study participants and volunteers

***Desirable***

- 1) Previous experience in the not-for-profit, research or health care sector
- 2) Good knowledge of the local community and region

Positions directly supervised: None

Number of positions for which responsible: None

**For enquiries please contact: Dr Michael Hunter 9754 0548 or 0449 081 183  
Submit applications to: [michael.hunter@uwa.edu.au](mailto:michael.hunter@uwa.edu.au)**

**APPLICATIONS CLOSE: C.O.B Tuesday 29th October 2019**

**Successful candidates will commence 20th January 2020**